

Budget and Finance Subcommittee
Tuesday, September 12, 2017
Library, Amherst Regional High School

In Attendance:

Eric Nakajima, Regional School Committee Chair
Emily Marriott, Regional School Committee, Chair of B&F Subcommittee
Ron Mannino, Regional School Committee
Sean Mangano, Regional Finance Director

Call to Order **5:30 p.m.**

A. Welcome—Ms. Marriott called the meeting to order at 5:30 PM.

New and Continuing Business **5:35 p.m.**

A. Presentation and discussion of student activity audit

Mr. Mangano explained the concept of student activities and presented the findings from the most recent audit. In addition, a corrective action plan was presented and it was noted that another audit will occur in the Spring so that the Committee could monitor progress on resolving the findings. The Committee agreed that the full School Committee should hear a presentation on Student Activities during the year.

B. Budget Process Calendar

The draft budget calendar was distributed.

C. Capital Planning Process

Mr. Mangano passed out last year's capital plan and described the need to include town officials earlier in the capital planning process. The Committee agreed. The Committee discussed setting up a future meeting with town officials to review the capital plan.

Adjournment **6:00 p.m.**

A. Adjournment